

**MINUTES** of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 13th day of July, 2017.

**PRESENT:** **Robert Anderson, Chairman**  
**Jerome D. Schad, Vice Chairman**  
**Karl J. Simmeth, Jr., Treasurer**  
**Joseph T. Burns, Secretary to the Authority**  
**Earl Jann, Executive Director**  
**Robert J. Lichtenthal, Jr., Deputy Director**  
**Karen A. Prendergast, Comptroller**  
**Paul Riester, Director of Administration**  
**Daniel NeMoyer, Director of Human Resources**  
**Steve D'Amico, Business Office Manager**  
**Jacqueline Mattina, Deputy Associate Attorney**  
**Darlene Sikorski-Petritz, Deputy Associate Attorney**  
**Terrence McCracken, Deputy Administrative Director**  
**John Mogavero, Chemist/Chief WPTO**  
**Paul Whittam, Director of Water Quality**  
**Richard Planavsky, Chief Business Officer Manager/Budget Director**

**ATTENDEES:** **Sean Dwyer**  
**John Jennings**

#### **CALL TO ORDER**

#### **PLEDGE TO THE FLAG**

#### **I. - ROLL CALL**

#### **II. - READING OF MINUTES**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, June 22, 2017.

#### **III. - APPROVAL OF MINUTES**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, June 22, 2017.

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

Item 1

CP01562

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Master Purchase Order Board Approval Report  
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Item No.	Master P/O Number	Description and Vendor	Date	Amount
1	2016024 Amen # 1	WINDOW CLEANING:8/1/2016-7/31/17 EXTEND CONTRACT AS PER AGREEMENT CLEARVIEW MAINTENANCE CORP * New MPO thru effective date: 7/31/2018 (Original 7/31/2017)	7/07/2017	.00
2	2821-CH009 Amen # 1	CH-009 PROFESSIONAL SERVICES AMENDMENT NO.1 CHA CONSULTING, INC	6/29/2017	.00

Report Totals: 2 .00 \*\*  
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**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## Item 2

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## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0962-HT006	11	IT CONSULTING AND TECH SUPPORT SERVICES INFORMATION TECHNOLOGY DEPARTMENT HI-TECH SERVICES INC Effective 8/01/2016 Thru 7/31/2017	7/10/2017 CONSULTANT	34,592.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00    314,800.00    685,200.00		
1.2	1053-16	17	CAUSTIC SODA 07/06/17 ST POINT JCI JONES CHEMICALS INC Effective 11/01/2016 Thru 10/31/2018	7/10/2017	6,008.48
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			680,000.00    102,946.56    577,053.44		
1.3	1101-16	118	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2016 Thru 12/31/2017	7/10/2017	404.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			800,000.00    447,968.88    352,031.12		
1.4	1101-16	119	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2016 Thru 12/31/2017	7/10/2017	2,695.86
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			800,000.00    450,664.74    349,335.26		
1.5	1214-16	110	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC Effective 1/01/2016 Thru 12/31/2017	7/10/2017	630.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			600,000.00    480,617.64    119,382.36		
1.6	1401-17	24	NFG GAS PURCHASED - 2017 ECWA NATIONAL FUEL Effective 1/01/2017 Thru 12/31/2017	7/10/2017	194.27
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00    44,358.99    105,641.01		

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1.7	1401-17FAC	6	NATURAL GAS SUPPLY SERVICE CENTER, STURGEON PT & VDW PLANTS NATIONAL FUEL Effective 1/01/2017 Thru 12/31/2017	7/10/2017	1,985.73
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			100,000.00    61,098.21    38,901.79		
1.8	1407-17	24	NYSEG POWER PURCHASED - 2017 ECWA NYSEG Effective 1/01/2017 Thru 12/31/2017	7/10/2017	8,228.56
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			330,000.00    139,515.85    190,484.15		
1.9	1411-17CEL	37	CELLULAR PHONE SERVICE JUNE 2017 ECWA VERIZON WIRELESS (PO BOX 408 NEWARK) Effective 1/01/2016 Thru 8/15/2017	7/10/2017	1,159.97
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			120,000.00    98,513.44    21,486.56		
1.10	1415-17	23	NATIONAL GRID POWER PURCHASED - 2017 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2017 Thru 12/31/2017	7/10/2017	15,524.53
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00    355,162.67    644,837.33		
1.11	1958-17	3	UTILITY PAYMENT COLLECTION FEES 2017 CASH MANAGEMENT TILE PHARMACY INC Effective 1/01/2017 Thru 12/31/2017	7/10/2017	22.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			300.00    48.80    251.20		
1.12	1958-17	4	UTILITY PAYMENT COLLECTION FEES 2017 CASH MANAGEMENT ALDEN PHARMACY INC Effective 1/01/2017 Thru 12/31/2017	7/10/2017	4.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			300.00    53.30    246.70		

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1.13	200735	366	EC MAIN DPP JUNE 2017 ELL SQR(2), SRVCTR(3), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 7/31/2017	7/10/2017	254.27
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			64,499.74   61,014.32   3,485.42		
1.14	200776	155	PEST / RODENT CONTROL - 2013-2018 STP ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018	7/10/2017	255.00
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00   11,280.00   8,720.00		
1.15	2016004	11	LIME SLURRY FOR VAN DE WATER PLANT VAN DE WATER 6/28/17 APPLIED SPECIALTIES INC Effective 2/01/2016 Thru 1/31/2018	7/10/2017	4,112.90
				ECWA SUPPLIER CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			105,600.00   46,537.70   59,062.30		
1.16	2016013	10	PM SERVICE AGREEMENT AND CALIBRATION VAN DE WATER PRECISION SCALE & BALANCE (LANCASTER) Effective 3/01/2016 Thru 2/28/2019	7/10/2017	1,456.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			33,000.00   8,122.00   24,878.00		
1.17	2016013	11	PM SERVICE AGREEMENT AND CALIBRATION STURGEON POINT PRECISION SCALE & BALANCE (LANCASTER) Effective 3/01/2016 Thru 2/28/2019	7/10/2017	532.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			33,000.00   8,654.00   24,346.00		
1.18	2016018	14	PLUMBING SERVICE ECWA FACILITIES KANDEFER PLUMBING & HEATING INC Effective 5/12/2016 Thru 5/11/2017	7/10/2017	104.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00   3,801.56   6,197.44		

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1.19	2016025	31	TIRE SERVICES VARIOUS ECWA VEHICLES EDS TIRE SERVICE INC Effective 9/16/2016 Thru 9/15/2018	7/10/2017	169.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			18,000.00   5,809.90   12,190.10		
1.20	2016040	18	CARBON DIOXIDE KEEPFILL PROGRAM VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2016 Thru 10/27/2018	6/30/17   7/10/2017	50.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			8,000.00   1,700.73   6,299.27		
1.21	2016044	9	LEGAL SERVICES ECWA PHILLIPS LYTLE, LLP Effective 11/28/2016 Thru 12/31/2017	7/10/2017	6,774.80
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00   129,508.44   20,491.56		
1.22	2017001	10	MAINTENANCE AND REPAIR OF HALOGEN VALVES STURGEON POINT PERTECH INC Effective 1/01/2017 Thru 12/31/2017	7/10/2017	243.39
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			7,500.00   4,078.84   3,421.16		
1.23	2017001	11	MAINTENANCE AND REPAIR OF HALOGEN VALVES STURGEON POINT PERTECH INC Effective 1/01/2017 Thru 12/31/2017	7/10/2017	480.87
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			7,500.00   4,559.71   2,940.29		
1.24	2017004	21	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2017 Thru 12/31/2017	7/10/2017	2,697.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			313,000.00   110,817.85   202,182.15		



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1.25	2017006	7	OVERHEAD DOOR (REPAIR SERVICE) ERIE COUNTY WATER AUTHORITY NATIONAL OVERHEAD DOOR INC Effective 2/01/2017 Thru 1/31/2018	7/10/2017	624.55
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,500.00 2,445.79 7,054.21		
1.26	2017010	4	SODIUM HYPOCHLORITE BOOSTER STATIONS RIVERSIDE CHEMICAL COMPANY INC Effective 5/01/2017 Thru 4/30/2018	7/10/2017	188.10
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 752.40 9,246.60		
1.27	2019-17	6	MAINT AGREEMENT FOR LANIER COPY MACINES ECWA UNITED BUSINESS SYSTEMS Effective 1/01/2017 Thru 12/31/2022	7/10/2017	185.16
				NEW YORK STATE CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			15,000.00 1,052.01 13,947.99		
1.28	2030-17	16	DELIVERY SERVICES 2017-2021 STP UNITED PARCEL SERVICE Effective 3/21/2017 Thru 3/20/2021	7/10/2017	52.92
				NEW YORK STATE CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			15,000.00 669.02 14,330.98		
1.29	2604-15UNI	465	TOWEL, UNIFORM SERVICE 06-26-17 ECWA CINTAS CORPORATION (5740 GENESEE LANG Effective 2/01/2015 Thru 3/31/2019	7/10/2017	221.65
				NONE	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00 57,927.82 27,072.18		
1.30	2604-15UNI	469	UNIFORM SERVICE 07/05/17 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANG Effective 2/01/2015 Thru 3/31/2019	7/10/2017	122.24
				NONE	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00 58,450.08 26,549.92		

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1.31	2714-19	5	E.S.CABLE ACCT.#202-210981901-001 ECWA TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2017 Thru 8/15/2018 NEW YORK STATE CONTRACT	JUL'17 7/10/2017	605.90
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			300,000.00   12,846.70   287,153.30		
1.32	2824-13	48	AVL VEHICLE LOCATION SYSTEM - ECWA ENTIRE ECWA SERVICE AREA CALAMP WIRELESS DATA SYSTEMS INC Effective 10/01/2013 Thru 5/31/2018	7/10/2017	2,032.87
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00   116,287.45   33,712.55		
1.33	3959-17	12	LEGAL SERVICES AS NEEDED ECWA BARCLAY DAMON Effective 9/24/2016 Thru 9/23/2017	7/10/2017	9,385.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			100,000.00   48,053.75   51,946.25		
1.34	4121-16	69	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2016 Thru 12/31/2017	7/10/2017	1,941.86
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			220,000.00   79,883.17   140,116.83		
1.35	4988-17	9	SAF-GARD SHOES ERIE COUNTY WATER AUTHORITY SAF-GARD SAFETY SHOE COMPANY Effective 4/01/2017 Thru 3/31/2018	7/10/2017	1,559.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			15,000.00   2,549.92   12,450.08		
1.36	5658-16	596	ELECTRICAL SERVICES STP O'CONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017 CONTRACTOR	7/10/2017	7,698.93
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,452,000.00   2,209,042.27   242,957.73		

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1.37	5658-16	597	ELECTRICAL SERVICES STP O'CONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	7/10/2017 CONTRACTOR	2,126.22
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,452,000.00   2,211,168.49   240,831.51		
1.38	5658-16	598	ELECTRICAL SERVICES STP O'CONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	7/10/2017 CONTRACTOR	1,198.26
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,452,000.00   2,212,366.75   239,633.25		
1.39	5658-16	599	ELECTRICAL SERVICES STP O'CONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	7/10/2017 CONTRACTOR	695.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,452,000.00   2,213,062.15   238,937.85		
1.40	5658-16	600	GENERATOR TEST & POWER METER INSTALLS STP & VDW O'CONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	7/10/2017 CONTRACTOR	2,676.60
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,452,000.00   2,215,738.75   236,261.25		
1.41	5658-16	601	PIPE YARD LIGHTING SERVICE CENTER O'CONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	7/10/2017 CONTRACTOR	4,527.32
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,452,000.00   2,220,266.07   231,733.93		
1.42	5933-16	8	PROFESSIONAL SERVICES AGREEMENT ECWA IVR TECHNOLOGY Effective 8/03/2016 Thru 8/02/2017	7/10/2017	5,135.55
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			50,000.00   34,661.49   15,338.51		

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1.43	6449-17	87	GROUP DT-5541 & DT-5542 INV #ECWAD062417 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017	7/10/2017	2,818.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00   2,475,088.39   2,524,911.61		
1.44	6449-17	90	RETIREE ENCOMPASS 65 AND PASSPORT PPO ECWA JULY LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017	7/10/2017	36,100.38
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00   2,592,480.68   2,407,519.32		
1.45	6493-18-#2	9	RESTORATION REPAIRS - AREA #2 ECWA COMM BLDG AT SERVICE CENTER LEDGE CREEK DEVELOPMENT INC Effective 4/01/2016 Thru 12/31/2018	7/10/2017	13,614.80
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,897,036.50   624,700.63   2,272,335.87		
1.46	6513-17	10	BILL PRINTING, PRESENTATION & PAYMENT CUSTOMER BILLS MATRIX IMAGING SOLUTIONS INC Effective 1/01/2017 Thru 12/31/2017	7/10/2017	1,039.83
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			141,000.00   46,541.37   94,458.63		
1.47	6952-15FEE	34	MONTHLY ADMINISTRATION FEE- JULY 2017 PAYROLL PRO-FLEX ADMINISTRATORS, LLC Effective 12/01/2014 Thru 12/31/2017	7/10/2017	156.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			30,000.00   5,221.00   24,779.00		
1.48	7045-17ER	20	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP Effective 1/01/2017 Thru 12/31/2017	7/10/2017	179.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00   5,607.11   13,392.89		

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1.49	7045-17PER	8	HEALTH WORKS - NEW HIRE PHYSICALS 2017 PERSONNEL HEALTHWORKS-WNY LLP Effective 1/01/2017 Thru 12/31/2017	7/10/2017	630.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00            8,911.00            10,089.00		
1.50	7133-17	42	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	7/10/2017	169.61
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00            10,895.60            9,104.40		
1.51	7133-17	43	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	7/10/2017	365.87
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00            11,261.47            8,738.53		
1.52	7133-17	44	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	7/10/2017	152.85
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00            11,414.32            8,585.68		
1.53	7133-17	45	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	7/10/2017	48.82
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00            11,463.14            8,536.86		
1.54	7722-WSA10	13	CONT-WSA10, ENGR SVC THRU 6/24/2017 WATER SYSTEM IMPROVEMENTS - CLTN SLVL WM SCHUTT & ASSOCIATES PC Effective 6/09/2016 Thru 12/31/2017	7/10/2017 CONSULTANT	17,680.41
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			200,000.00            129,909.51            70,090.49		

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## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.55	7722-WSA11	13	CONT-WSA11, ENGR SVC THRU 6/24/17 WATER SYSTEM IMPROVEMENTS-CLTN,CHTN,ETC WM SCHUTT & ASSOCIATES PC Effective 6/09/2016 Thru 12/31/2017	7/10/2017	15,244.56
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			170,000.00    122,047.12    47,952.88		
1.56	7722-WSA12	2	WSA-12, ENGR SERVICE THRU 6/24/17 WATER SYSTEM IMPROVEMENTS - AMTN,CHTN WM SCHUTT & ASSOCIATES PC Effective 4/28/2017 Thru 12/31/2018	7/10/2017	10,191.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			201,406.00    12,140.00    189,266.00		
1.57	7833-NC-34	5	CONT NC-34,PAYMENT NO.5, ENDING 6/30/17 STRUGEON POINT RAW WATER STC CONSTRUCTION INC Effective 12/01/2016 Thru 3/31/2018	7/10/2017	370,333.28
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			3,512,506.00    959,550.35    2,552,955.65		
1.58	8128-17	28	POSTAGE 2017 6/26/17 - 7/03/17 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2017 Thru 12/31/2017	7/10/2017	4,983.83
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			400,000.00    163,550.38    236,449.62		
1.59	8524-15	18	GROUND IMPROVEMENTS AND MAINTENANCE ECWA - ALL PROPERTIES FOR MAY 2017 NYS INDUSTRIES FOR (COLUMBIA CIRCLE DR) Effective 4/01/2015 Thru 11/15/2017	7/10/2017	43,885.53
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			785,228.12    563,909.25    221,318.87		
1.60	8709-15	23	PUBLIC RELATIONS SERVICES ECWA ZEPPELIN COMMUNICATIONS LLC Effective 9/01/2015 Thru 8/31/2018	7/10/2017	5,000.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			195,000.00    121,904.96    73,095.04		
Total Master P/O Releases:				60	652,153.29

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	BS17-00017	ANTENNA EQUIPMENT FOR VARIOUS LOCATIONS VARIOUS LOCATIONS TESSCO INCORPORATED	7/10/2017	3,523.00
2.2	CAM117-028	MAINTENANCE SUPPLIES VAN DE WATER SHARE CORP	7/10/2017	232.50
2.3	CAM117-029	DEHUMIDIFIER VDW GRAINGER (BUFFALO)	7/10/2017 NEW YORK STATE CONTRACT	1,074.40
2.4	CAM117-030	FORMULA 52 DEODORIZER VAN DE WATER USA BLUEBOOK	7/10/2017	1,905.01
2.5	CAM117-031	VARIOUS SUPPLIES VDW GRAINGER (BUFFALO)	7/10/2017 NEW YORK STATE CONTRACT	336.11
2.6	CLS17-0015	OFFICE SUPPLIES VAN DE WATER STAPLES ADVANTAGE (STATE CONTRACT)	7/10/2017 NEW YORK STATE CONTRACT	342.70
2.7	GJL17-0002	IBM MAINTENANCE - 4TH QUARTER 2016 DATA PROCESSING IBM - ALBANY (STATE ST ALBANY)	7/10/2017	865.02
2.8	GJL17-0072	ANTENNA FOR DISTRIBUTION SCADA ECWA CS BUSINESS SYSTEMS INC	7/10/2017 NEW YORK STATE CONTRACT	557.60
2.9	GJL17-0073	SOFTWARE MAINTENANCE - RDI DATA PROCESSING SIRIUS COMPUTER SOLUTIONS INC	7/10/2017	2,478.00
2.10	GJL17-0074	MICROSOFT EXCHANGE ONLINE PROTECTION ECWA DELL MARKETING LP (850 ASBURY DR)	7/10/2017 NEW YORK STATE CONTRACT	981.12

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	GJL17-0075	FIBER CHANNEL SWITCHES ECWA CS BUSINESS SYSTEMS INC	7/10/2017	11,807.68 NEW YORK STATE CONTRACT
2.12	GJL17-0076	LAPTOP REPAIR DATA PROCESSING ALTERNATIVE INFORMATION SYSTEMS INC	7/10/2017	220.00
2.13	GJL17-0077	STURGEON POINT OUTBUILDINGS PROJECT STURGEON POINT SIMPLEX GRINNELL LP	7/10/2017	31,874.65 NEW YORK STATE CONTRACT
2.14	GJL17-0080	IBM MAINTENANCE - 2017 DATA PROCESSING IBM - ALBANY (STATE ST ALBANY)	7/10/2017	46,384.72
2.15	JJM17-0023	SYTECH REPORTER SOFTWARE SCADA 2017-18 VAN DE WATER AND STRUGEON POINT AUTOMATECH INC (138 INDUSTRIAL RD)	7/10/2017	750.00
2.16	JMW17-0140	10" HY-MAX OVERSIZE LINE MAINTENANCE BLAIR SUPPLY CORPORATION	7/10/2017	1,819.26
2.17	JMW17-0141	BENS TICK AND INSECT REPELLENT WIPES LINE MAINTENANCE DIVAL SAFETY EQUIPMENT INC	7/10/2017	360.00
2.18	JMW17-0143	KURK/GOETZ ENERGY - DIESEL SERVICE CENTER KURK FUEL COMPANY	7/10/2017	4,215.00 NEW YORK STATE CONTRACT
2.19	JMW17-0144	NOCO - GASOLINE ECWA NOCO ENERGY CORP (TONA - POB 268)	7/10/2017	11,192.99 NEW YORK STATE CONTRACT
2.20	JTM17-0018	SERIAL TO FIBER COMM CONVERTER STP GATE ACCESS, BALL BACKUP COMM ANIXTER-ROCHESTER	7/10/2017	1,416.00



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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	JTM17-0019	SURGE PROTECTOR, MISC HDWRE MISC. PUMP STATIONS AND INST SUPPLIES GRAINGER (BUFFALO)	7/10/2017 NEW YORK STATE CONTRACT	1,627.88
2.22	LJM17-0072	WIPES AND TRIPLE ANTIBIOTIC CREAM ECWA W W GRAINGER INC (PALATINE)	7/10/2017 NEW YORK STATE CONTRACT	63.15
2.23	LJM17-0073	STATIONERY AND ENVELOPES SERVICE CENTER THE FARTHING PRESS INC	7/10/2017	631.50
2.24	LJM17-0075	OFFICE SUPPLIES INFO SERVICES STAPLES ADVANTAGE (STATE CONTRACT)	7/10/2017 NEW YORK STATE CONTRACT	228.04
2.25	LJM17-0079	DEWALT 20V MAX BRUSHLESS 13 IN TRIMMER LINE MAINTENANCE MIDWAY INDUSTRIES	7/10/2017	228.90
2.26	LJM17-0081	GE LIGHTING 48" 40 WATT T12 ECWA GRAINGER (BUFFALO)	7/10/2017 NEW YORK STATE CONTRACT	288.00
2.27	PDM17-0090	BRASS PADLOCKS VARIOUS LOCATIONS MCMASTER-CARR SUPPLY COMPANY	7/10/2017	1,189.68
2.28	PDM17-0091	MACHANICAL PUMP SEALS PUMP STATIONS JOHN CRANE INC (99 PEARCE TONAWANDA)	7/10/2017	8,515.94
2.29	PDM17-0093	TANK LEASE MAINTENANCE AT THE STP PRAXAIR DISTRIBUTION INC	7/10/2017	58.34
2.30	PDM17-0094	CYLINDER RENTAL/DELIVERY VDW/ SLUDGE PLANT PRAXAIR DISTRIBUTION INC	7/10/2017	30.75

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.31	PDM17-0095	TANK LEASE MAINTENANCE PRAXAIR DISTRIBUTION INC	7/10/2017	15.53
2.32	PDM17-0096	MISC HARDWARE CONTROL FASTENAL COMPANY (PO BOX 1286)	7/10/2017	578.25
2.33	PDM17-0097	PORTABAND SAW BLADES CONTROL GRAINGER (DEPT 846348423)	7/10/2017	22.48
2.34	RFB17-0081	MOTOR STURGEON POINT W W GRAINGER INC (PALATINE)	7/10/2017	393.48
2.35	RFB17-0082	SLUDGE JUDGE II STURGEON POINT USA BLUEBOOK	7/10/2017	213.90
2.36	RFB17-0083	MISC. HARDWARE SUPPLIES JUNE 2017 STURGEON POINT EVANS ACE HARDWARE & BLDG SUPPLIES INC	7/10/2017	689.59
2.37	SB17-00015	DPD FREE CHLORINE DISPENSER WATER QUALITY FIELD SAMPLING FISHER SCIENTIFIC	7/10/2017	153.46
2.38	SDB17-0133	MISC SUPPLIES LINE MAINT MSC INDUSTRIAL SUPPLY CO INC	7/10/2017	119.20
2.39	SDB17-0135	LIGHT TESTER MECHANIC SHOP FLEETPRIDE	7/10/2017	206.91
2.40	SDB17-0137	CYLINDER RENTAL MAINTENANCE SHOP JACKSON WELDING & GAS PRODUCTS	7/10/2017	57.60

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.41	SJL17-0008	CST/BERGER MAGNATRAK LOCATOR LINE MAINTENANCE MOHAWK LTD	7/10/2017	1,608.75
2.42	SLZ17-0096	EXP REIMBURSED - LEWKOWICZ HUMAN RESOURCES MICHAEL LEWKOWICZ	7/10/2017	107.80
2.43	SLZ17-0097	RENT CR FORKS RIGHT OF WAY RENTS C S X TRANSPORTATION-PITTSBURGH	7/10/2017	26.00
Total Purchase Orders:			43	139,390.89

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Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount						
3.1	TAT17-0063		CHLORINE TEST TUBES LINE MAINTENANCE POLLARDWATER.COM FRIEGHT LINE NOT ADDED ORIGINALLY	7/07/2017	35.26						
			<table border="0"> <tr> <td style="text-align: right;"><u>Orig P/O Amt</u></td> <td style="text-align: right;"><u>Amendments</u></td> <td style="text-align: right;"><u>Total P/O Amt</u></td> </tr> <tr> <td style="text-align: right;">690.84</td> <td style="text-align: right;">35.26</td> <td style="text-align: right;">726.10</td> </tr> </table>	<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	690.84	35.26	726.10		
<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>									
690.84	35.26	726.10									

Total Purchase Order Amendments: 1 35.26

Report Totals: 104 791,579.44 \*\*

**VI. - UNFINISHED BUSINESS (NONE)**

**VII. - NEW BUSINESS (RESOLUTIONS 3-10)**

**ITEM 3 - AUTHORIZATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE TOWN OF ORCHARD PARK IN CONNECTION WITH STORAGE TANK REFURBISHING IN THE TOWN OF ORCHARD PARK, NEW YORK, PROJECT NO. 201700100**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, The Erie County Water Authority (“Authority”) has initiated plans to undertake the storage tank refurbishing in the Town of Orchard Park (“Town”); and

**WHEREAS**, The Town intends to refurbish the Benning and Cole Storage Tanks; and

**WHEREAS**, The Town and the Authority desire to enter into a Cooperative Agreement to coordinate and facilitate refurbishing of the interior of the Benning and Cole Storage Tanks including structural and safety improvements in order to achieve cost containment and efficiency;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the Cooperative Agreement between the Town and the Authority to coordinate and facilitate refurbishing of the interior of the Benning and Cole Storage Tanks including structural and safety improvements in order to achieve cost containment and efficiency; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

**RESOLVED:** That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to the Town.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 4 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS TO PROVIDE WEBSITE DESIGN AND DEVELOPMENT FOR THE ERIE COUNTY WATER AUTHORITY, PROJECT NO. 201700167**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

**WHEREAS**, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

**WHEREAS**, The Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to provide website design and development for the Erie County Water Authority; and

**WHEREAS**, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

**WHEREAS**, The RFP for website design and development for the Erie County Water Authority will be conducted pursuant to the enacted legislation, New York State Finance Law '13 139-j and 139-k and the Authority’s Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Earl L. Jann, Executive Director, will be the designated contact person for the RFP with the adoption of this resolution; and

**WHEREAS**, Earl L. Jann, Executive Director, recommends that the Board approve the RFP;

**NOW, THEREFORE BE IT RESOLVED:**

The Authority is hereby authorized to issue a RFP to qualified firms to provide website design and development for the Erie County Water Authority.

Ayes: Three; Comms. Anderson, Schad and Simmeth

Noes: None

**ITEM 5 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES FOR FINAL DESIGN AND CONTRACT MANAGEMENT OF THE WAREHOUSE RELOCATION, PROJECT NO. 201700155**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

**WHEREAS**, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

**WHEREAS**, The Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to provide professional services for Final Design and Contract Management of the Warehouse Relocation; and

**WHEREAS**, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

**WHEREAS**, The RFP for provide professional services for Final Design and Contract Management of the Warehouse Relocation will be conducted pursuant to the enacted legislation, New York State Finance Law ' ' 139-j and 139-k and the Authority’s Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Paul H. Riester, Director of Administration, will be the designated contact person for the RFP with the adoption of this resolution; and

**WHEREAS**, Paul H. Riester, Director of Administration, recommends that the Board approve the RFP;

**NOW, THEREFORE BE IT RESOLVED:**

The Authority is hereby authorized to issue a RFP to qualified firms to provide professional services for Final Design and Contract Management of the Warehouse Relocation.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**ITEM 6 - APPROVAL OF CHANGE ORDER NO. 2 OF STC CONSTRUCTION, INC. FOR CONTRACT NO. MP-77B, PINE HILL PUMP STATION IMPROVEMENTS, PROJECT NO. 201300120, CONTRACT NO. 16-04-01**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 3<sup>rd</sup> day of December, 2015, the Erie County Water Authority ("Authority") entered into a contract with STC Construction, Inc. for Contract No. MP-77B, Pine Hill Pump Station Improvements, identified as Contract No. 16-04-01; and

**WHEREAS**, Said contractor has submitted Change Order No. 2 to provide for the following changes:

1. Deletion of pump station painting.
2. Addition of 8' high security fencing and gates on North & South side of site.
3. Addition of stainless steel rain hoods above ATS and disconnect switch.
4. Addition of new light fixture in basement of pump station.
5. Addition of new breaker locks on the 480v distribution panel.
6. Addition of new terminal boxes for pump RTDs.
7. Relocation of 1" tank level sensing line.
8. Reduce value of Bid Item 3, Contingency Allowance for Miscellaneous Repair Work and National Grid Work; and

**WHEREAS**, The reasons for said changes are as follows:

1. Deletion of pump station painting due to safety concerns from paint flash points within close proximity of electrical equipment.
2. Upgrade existing 6' high security fence and gates to 8' high security fencing and gates requested by Owner.
3. Addition of rain hoods above ATS & disconnect requested by Owner.
4. Addition of new light fixture in pump station basement requested by Owner.
5. Addition of breaker locks for the 480v distribution panel requested by Owner.
6. Installation of new terminal boxes pump RTDs requested by Owner.
7. Relocation of 1" tank level sensing line requested by Owner.
8. The Contingency Allowance in the Contract is reduced from \$32,160.26 to \$1,096.03 to compensate for the changes herein; and

**WHEREAS**, Arcadis CE, Inc., Consulting Engineers and Russell J. Stoll, Executive Engineer recommend approval of said Change Order No. 2;



**NOW, THEREFORE, BE IT RESOLVED:**

That Change Order No. 2 of STC Construction Inc. to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Change Order No. 2 on behalf of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 7 - APPROVAL OF AMENDMENT NO. 3 OF EMA, INC. FOR MANAGEMENT AND OPERATIONS ENHANCEMENTS, ASSISTANCE IN OPTIMIZING OPERATIONS AND MAINTENANCE, IDENTIFIED AS CONTRACT NO. EMA-003, PROJECT NO. 201400160 - \$265,056.00**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 4<sup>th</sup> day of September, 2014, the Erie County Water Authority ("Authority") entered into a Professional Services Contract with EMA, Inc. to provide the Authority with services identified as Management and Operations Enhancements, Assistance in Optimizing Operations and Maintenance; and

**WHEREAS**, Said consultant has submitted Amendment No. 3 in the sum of \$265,056.00 to fund additional services of IT Director for year 2017; and

**WHEREAS**, The reason for said change is to complete services for enhancements through 2017; and

**WHEREAS**, Paul H. Riester, Director of Administration recommends approval of said Amendment No. 3;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 3 of EMA, Inc. in the amount of \$265,056.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 3 on behalf of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**ITEM 8 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUESTS - \$3,690.30**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received leak allowance requests from Authority customers listed below resulting from a service line leak:

- |   |   |
|---|---|
| 1) Parkside Homes<br>847 Robin Rd.<br>Amherst, NY 14228<br>\$608.15           | 3) Autumn Creek Apartments LLC<br>4935 North French Rd.<br>East Amherst, NY 14051<br>\$1,126.83 |
| 2) Windwood Place LLC<br>76 Windwood Ct.<br>Cheektowaga, NY 14225<br>\$820.27 | 4) Steven Abrams<br>7 Avalon Dr.<br>Amherst, NY 14226<br>\$1,135.05; and                        |

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director advised that the requests contain documentation showing that the leaks have been repaired; and

**WHEREAS,** Said leak allowance requests have complied with all leak allowance requirements; and

**WHEREAS,** As stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance requests;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority grant the leak allowance requests to the abovementioned customers; and be it further

**RESOLVED:** That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customers.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 9 - AUTHORIZATION TO AMEND ITEM NO. 14 OF THE MINUTES OF THE MEETING OF THE ERIE COUNTY WATER AUTHORITY HELD ON FEBRUARY 23, 2017 RELATIVE TO THE AUTHORIZATION TO GRANT VACATION ALLOWANCE TO MICHAEL HAENDIGES, PRODUCTION ENGINEER**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Past practice as has been indicated by previous resolutions and/or letters has granted new hires vacation allowances not in accordance with the Erie County Water Authority's (Authority) standard vacation policy; and

**WHEREAS**, Heretofore and on the 23<sup>rd</sup> day of February, 2017 the Authority granted Michael Haendiges, Production Engineer four weeks vacation;

**WHEREAS**, The Authority wishes to amend said resolution to read as follows:

**“NOW, THEREFORE, BE IT RESOLVED:**

That Michael Haendiges, Production Engineer, be granted ten (10) days vacation credits per annum in addition to the vacation credits to be earned as outlined in Policy No. 41 (amended as of 12/31/2009) of the Authority's Human Resources Policy & Procedure Manual retroactive to February 21, 2017.”;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority amends Item No. 14 of the Minutes of the Meeting of the Erie County Water Authority held on February 23, 2017 to read as stated above.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 10 - AUTHORIZATION TO GRANT VACATION ALLOWANCE TO EARL JANN, EXECUTIVE DIRECTOR**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Past practice as indicated by previous resolutions and/or letters has granted new hires vacation allowances not in accordance with the Erie County Water Authority's standard vacation policy;

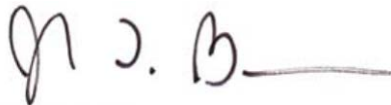
**NOW, THEREFORE, BE IT RESOLVED:**

That Earl Jann, Executive Director be granted ten (10) days vacation credits per annum in addition to the vacation credits to be earned as outlined in Policy No. 41 (amended as of 12/31/2009) of the Authority's Human Resources Policy & Procedure Manual.

Ayes: Three; Comms. Anderson, Schad and Simmeth  
Noes: None

**VIII. - ADJOURNMENT**

Motion by Mr. Simmeth, second by Mr. Schad and carried that the meeting adjourn.

A handwritten signature in black ink, appearing to read "J. T. Burns", followed by a horizontal line.

Joseph T. Burns  
Secretary to the Authority

SLZ